



**CENTER FOR INTERNATIONAL COOPERATION
AND TRAINING IN AGRICULTURAL BANKING**

SPONSORED BY GOVT. OF INDIA AND F.A.O.

VM NATIONAL INSTITUTE OF COOPERATIVE MANAGEMENT COMPLEX
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No. CICTAB-NCUI/TTP/2022-23/

11th January, 2023

To

**All Member Institutions of CICTAB in
SAARC region.**

**International Programme on
Training Techniques for Trainers of Cooperative and
Rural Financing Institutions
(Focused on Trainers Training)
(6 – 10 February, 2023) at NCUI, New Delhi
(CICTAB - NCUI)**

Dear Sir / Madam,

We are glad to state that CICTAB is organizing a Trainers Training Programme as above under the sponsorship of National Cooperative Union of India (NCUI), New Delhi. The programme is scheduled to be organized at NCUI in New Delhi from **6 – 10 February, 2023**. The design and content of the programme is sent herewith for your perusal.

Intake capacity of the programme will be 25 participants from training institutes of India and other related training institutions or H. R. Executives of member institutions of CICTAB in India and other countries of the SAARC region.

Participants admitted to the programme will be provided free hospitality of lodging and boarding at NCCE hostel, New Delhi. Accommodation may be provided at NCCE hostel on twin sharing basis and only for the participants and not for any accompanying members. CICTAB does not charge any course fees.

The programme topics will be covered by subject matter experts, resource persons with use of suitable teaching techniques and with intensive involvement of participants. As will be seen from the objectives of the programme, it is aimed at orienting and developing Faculty Members, Trainers, Potential Trainers in the use of suitable techniques in the conduct of various programmes at their level.

: 2 :

Programme will commence with presentation of country status reports by participants on the training system and use of training techniques in respective institutions/countries.

In deputing the participants, organization will only bear the expenditure on their travel for participation of the programme.

In view of the contemporary relevance of the subject area of the programme and its significance for faculty development, you may kindly consider to depute faculty members & Officials/Executives involved with training of your respective training institutions for the programme and send their details in the proforma enclosed, **latest by 31st January, 2023**, so as to reach Director, CICTAB, VM National Institute of Cooperative Management Campus, University Road, Pune 411007 (India).

On receiving nominations, CICTAB will communicate confirmation regarding admission of participants.

Encl: As above.

Yours faithfully,

D. Ravi
11/1/2023

(Dr. D. Ravi)
Consultant
For Director

CENTRE FOR INTERNATIONAL COOPERATION
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INTERNATIONAL PROGRAMME ON TRAINING TECHNIQUES FOR
TRAINERS OF COOPERATIVE AND RURAL FINANCING INSTITUTIONS

PROGRAMME DESIGN AND CONTENT

ORGANISATION:

The programme will be organized by CICTAB under the sponsorship of National Cooperative Union of India, New Delhi.

PARTICIPANTS:

- 1) Faculty members of Institutes of Cooperative Management under NCCT
- 2) Faculty members of National level Training Institutions of cooperative and rural development financing institutions in countries of SAARC region.
- 3) Trainers/Potential Trainers of Agricultural/Rural Financing Institutions

DURATION: Five Days:

INTAKE CAPACITY: 25 participants

VENUE:

National Cooperative Union of India (NCUI), New Delhi

OBJECTIVES OF THE PROGRAMME:

- (a) Orient the participants about the concept and strategy of HRD for personnel of cooperative and rural financing institutions towards sustained economic development.
- (b) Acquaint the participants with methods of planning, organizing and implementing training programmes and in turn to organize training programmes for junior faculty.
- (c) Acquaint the participants with various training techniques suitable for different training programmes to make the training input effective and relevant.

METHODOLOGY

- (i) Presentation of country/institution status papers as method of experience sharing and as an exercise in group dynamics.
- (ii) Participative training techniques would be adopted in covering topics of the programme.

FACILITIES TO THE PARTICIPANTS

Sponsoring organization- NCUI will meet the expenditure on (i) providing hospitality of lodging and boarding of the participants, (ii) preparation of training materials for programme, (iii) Remuneration and to and fro travel expenses of resource persons and (iv) other incidental expenses in the conduct of the programme.

Sponsoring organizations/country of the participants will bear all the expenses on to and fro travel cost of the participants and other incidental expenses on transit, transport, medical facilities as per their respective rules.

PROGRAMME CONTENT

- 1) Concepts and strategies of HRD for Personnel of Cooperative and Rural Financing Institutions towards sustained economic/rural development.
- 2) Management Development Programmes - training needs analysis
Design and content of programme- Training materials-field visits.
- 3) Planning and implementation of training programmes - suitable training techniques - resource persons -Audio-visual aids, OHP and Powerpoint presentation.
- 4) Training technique and methods: Lecture-cum-discussion, group discussions, seminars, case studies, converting research studies in training input.
- 5) Adult Psychology, learning principles and environment
Management case - preparation and use of management case.
- 6) Training Evaluation



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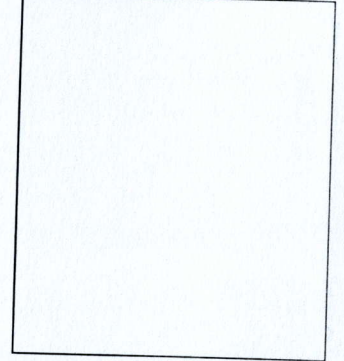
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VAIKUNTH MEHTA NATIONAL INSTITUTE OF COOPERATIVE MANAGEMENT COMPLEX,
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*** NOMINATION FORM ***



Name of the Programme	INTERNATIONAL PROGRAMME ON TRAINING TECHNIQUES FOR TRAINERS OF COOPERATIVE AND RURAL FINANCING INSTITUTIONS (Focused on Trainers Training)		
Date	6 - 10 February, 2023		
Venue of the Programme	National Cooperative Union of India (NCUI), New Delhi, India		
Name of the Participant	Mr./Ms./Mrs.		
Designation			
Participant's personal Information			
Date of Birth / Age:		/ Age:	Yrs.
Nationality			
Educational Qualifications			
Aadhar Card Number (for Indians only)			
Are you a Trainer/ Potential Trainer? (If yes, please provide details)			
Residential Address			
Mobile No.		E-Mail id Personal	

: 2 :

Passport Details : (enclosed photocopy of the passport)			
Passport Number:		Place/Country of Issue:	
Date of Issue:		Date of Expiry:	
Sponsoring Organisation Details:			
Name of the Sponsoring Organisation			
Postal Address			
Phone		Fax No	
E-Mail ID		Website	
Details of Nominating Organisation (Participant parent organisation)			
Name of the Nominating Organisation			
Mailing Address			
Phone		Fax No	
E-Mail ID		Website	
Name & Address of person to be notified in case of Emergency :			
Name:		Mr./Ms./Mrs.	
Address:			
Mobile No.			
Date:		Place:	
Signature of the Participant			

**SIGNATURE AND SEAL
OF THE SPONSORING AUTHORITY**